



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Supersports of Broward County, Inc. for the Student Life Collegewide Intramurals Program on an on-need basis during FY2024-2025. Fiscal Impact: Estimated \$9,000.00**

**Presenter(s):** Janice Stubbs, Vice President of Student Services

**What is the purpose of this contract and why is it needed?** The Sports Intramurals Program will be offered on each of the three main campuses during the FY2024-2025, providing students with weekly opportunities for organized sports. These sports offerings will include, but not be limited to, basketball and soccer. These events aim to promote health and wellness among students and address a widespread request for athletics on campus. Participation is free, making organized sports easily accessible to all students and fostering a sense of community within the college campuses. SuperSport of Broward County, Inc will provide referees for this Intramural Program, ensuring fair play and smooth operation of the events.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?** Yes, we will utilize the Student Life Budget from Fund 2, Student Activities and Service Fees.

**What fund, cost center and line item(s) were used?** FD201, CC0506, 64500:Other Services.

**Has Broward College used this vendor before for these products or services?** Yes, this referee service was used last in 2023.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** We anticipate a return on investment. Student Life measures ROI through retention rates. If students are retained at higher rates as a result of our events, we consider this to be a successful ROI. We hope that being involved in intramurals will help our students maintain a healthy balance of wellness and social activities that will help them continue to persist at BC. Intramurals have been a highly requested service from our students.

**Was that return on investment not met, met, or exceeded and how?** We anticipate a return on investment. Student Life measures ROI through retention rates. If students are retained at higher rates as a result of our events, we consider this to be a successful ROI.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** This directly feeds into the Social Enterprise Plan: "Increase student retention and completion or Empower Student Development - Provide A Best -In- Class Student Experience".

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

Description: Estimated \$9,000.00 the Worktags divided among the three campuses by using: CC0506, FD201, PG000255, BU010 (Central) BU020 (North) BU030 (South). Each campus will contribute approximately \$3,000.00 towards the overall cost during FY 2024-2025.

- Price List provided by SUPERSPORTS OF BROWARD COUNTY INC on 10/04/2024.
- End-User Department shall be solely responsible for audits / verifying all supplier invoices are in accordance with an established price list provided, prior to authorizing payments.

<b>09/23/24</b>	<b>CC0506 · Awards &amp; Recognition</b>	<b>(\$3,000.00)</b>
	Central	
<b>09/23/24</b>	<b>CC0506 · Awards &amp; Recognition</b>	<b>(\$3,000.00)</b>
	South	
<b>09/23/24</b>	<b>CC0506 · Awards &amp; Recognition</b>	<b>(\$3,000.00)</b>
	North	
<b>TOTAL:</b>		<b>(\$9,000.00)</b>

**Janice Stubbs**

Janice Stubbs, Vice President of Student Services









6/12/2024

APPROVAL PATH: 12257 Supersports of Broward County Inc. - Student Life Intramurals Sports Program 2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Janice Stubbs	Vice President Review		✔ Completed	
2	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
3	Zaida Riollano	Procurement Approval		✔ Completed	
4	Rabia Azhar	CFO Review		✔ Completed	
4	Christine Sims	Budget Departmental Review		✔ Completed	
4	<b>Legal Services Review Group</b>	Review and Approval for Form and		✔ Completed	
5	Board Clerk	Agenda Preparation		✔ Completed	
6	District Board of Trustees	Board Meeting	08/20/24 08:30 AM	⌚ Pending	
7	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		⌚ Pending	
8	Natalia Triana-Aristizabal	Contracts Coordinator		⌚ Pending	



## Exhibit A- Purchase Order

### Statement of Work

The Intramural Sports Program will be offered on each of its three main campuses during the FY 24-25, providing students with weekly opportunities for organized sports such as basketball and soccer. These events aim to promote health and wellness among students and address a widespread request for athletics on campus. Participation is free, making organized sports easily accessible to all students and fostering a sense of community within the college campuses. SuperSport of Broward County, Inc. will provide referees for this Intramural Program, ensuring fair play and smooth operation of the events.

Services will be provided for each Broward College main campus as follows:

- South Campus, from 2:30 pm to 4:30 pm at the campus designated area.
- North Campus from 2:30 pm to 4:30 pm at the campus designated area.
- Central Campus, from 2:30 pm to 4:30 pm at the campus designated area.

### Obligations of SuperSport of Broward County, INC:

SuperSport of Broward County, INC agrees with Broward College at all times during the term of this Agreement:

- a. Conduct business dutifully and in good faith and not perform any act which would or might reflect adversely upon Broward College or the, including the integrity or goodwill of Broward College.
- b. Provide a Service for each Broward College main campus (North, Central, and South) starting September 2024, from 2:30 pm- 4:30 pm at each campus's designated area. **(Dates are subject to change on an on needed basis)**
- c. There will be no commercial auto use on BC property.
- d. SuperSport of Broward County, INC are responsible for all liability, attendance, set-up, and break-down of vendors for the intramural programs.
- e. All areas must be returned to same conditions prior vendors leaving campus each after the event.

### Support Commitment:

In order to ensure the success of the efforts initiated by SuperSport of Broward County, INC on behalf of Broward College, Broward College agrees to provide the following support in a timely manner including but not limited to:

- a. Access to designated areas on campus.



1. North Campus – Bldg.46 Outdoor Courts
  2. Central Campus- Bldg.19 Building 10/14 Field
  3. South Campus – Bldg.68 Building 65
- b. Administrative support as needed.

**Compensation:**

Compensation will not exceed \$9,000.00 (split \$3,000.00 per campus) shall be paid to SuperSport of Broward County, Inc under the terms of this agreement.